

Ref. no.: 01-3-2133-R-1-11/20
Sarajevo, 29. 06. 2020

EVALUATION REPORT

PUBLICATION REF.: 01-3-2133-R-1-4/20

Contents: Timetable
Observers
Evaluation
 Preparatory session
 Tender opening session
 Administrative compliance
 Technical compliance
 Financial evaluation
Conclusion
Signatures

Annexes: Tender opening report and its annexes
Administrative compliance grid
Technical evaluation grids completed by the individual evaluators,
[incl Annex III Technical offer]
Attendance records
[Clarification correspondence with tenderers]

1. Timetable

	DATE	TIME	VENUE
Preparatory session	22. 06. 2020	13:15	School of Economics and Business
Deadline for the submission of tenders	23. 06. 2020	11:00	
Tender opening session	25. 06. 2020	11:00	School of Economics and Business
Meeting 1	25. 06. 2020	14:15	School of Economics and Business
Meeting 2	29. 06. 2020	12:00	School of Economics and Business

2. Observers

Name	Representing
-	-

3. Evaluation

Preparatory session

The chairperson informed the evaluation committee of the scope of the proposed contract, identified the organisations responsible for preparing the tender dossier, and summarised the essential features of the tender procedure to date, including the evaluation grid published as part of the tender dossier.

Tender opening session

The tender opening report is attached to this report. The evaluation committee only considered those tenders, which were found to be suitable for further evaluation following the tender opening session.

3.1 Administrative compliance

The evaluation committee used the administrative compliance grid included in the tender dossier to assess the compliance of each of the tenders with the administrative requirements of the tender dossier.

The completed administrative compliance grid is attached. On the basis of this, the evaluation committee decided that all tenders were administratively compliant.

3.2 Technical compliance

Each evaluator on the evaluation committee used the technical evaluation grid included in the tender dossier to assess the compliance of each of the tenders with the technical requirements of the tender dossier. The completed technical evaluation grids are attached.

After discussing the individual conclusions of the evaluators, the evaluation committee concluded that the following tenders were technically non-compliant and should not be considered further:

Tender envelope No	Tenderer name	Reason
1	R&S doo	The tender does not comply with the minimum requirements specified in the procurement documents. Namely, Laptop-Notebook technical request was min. 4-cell battery; 3-cell battery is offered.

3.3 Financial evaluation

The evaluation committee checked the technically compliant tender for arithmetic errors. There were no errors. There were no discounts offered.

The ranking of the tender which was not excluded during the evaluation was as follows, in order of the arithmetically corrected financial offers:

Tender envelope No	Tenderer name	Financial offer [BAM]	Ranking
2	Rebus doo	25.716,00	1

Financial scoring

3.4 Most economically advantageous tender

The most economically advantageous tender is the technically compliant tender with the lowest price.

4. Conclusion

Verification of documentary evidence for exclusion and selection criteria

The evaluation committee checked that the documentary evidence for exclusion and selection criteria for the tender with the highest overall scores were submitted.

The evaluation committee verified the documentary evidence for exclusion and selection criteria for the tender with the highest overall scores and the documents were found admissible.

The evaluation committee has ensured that the recommended tenderer or the members in the consortium are not in a situation of exclusion in the early detection and exclusion system.


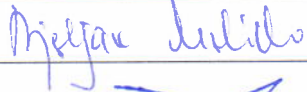


The evaluation committee has ensured that there is no detection of a recommended tenderer or members in their consortium in the lists of EU restrictive measures¹.

Consequently, the evaluation committee recommends that the contract **is** awarded as follows:

Tender envelope No	Tenderer name	Financial offer [BAM]	Contract value [BAM]
2	Rebus doo	25.716,00	25.716,00

¹ The updated lists of sanctions are available at www.sanctionsmap.eu. Please note that the sanctions map is an IT tool for identifying the sanctions regimes. The source of the sanctions stems from legal acts published in the Official Journal (OJ). In case of discrepancy between the published legal acts and the updates on the website it is the OJ version that prevails.

5. Signatures

	Name	Signature
Chairperson	Prof. dr Melika Husić-Mehmedović	
Secretary	Ms. Mevlida Pljevljak	
Evaluators	Prof. dr Maja Arslanagić-Kalajdžić	
	Mr. Hadis Šuvalija, dipl. Iur.	
	Mr. Amer Kurta	